



## Human Capital Management

Orange HRM is a Human Resource management tool for any SMB or enterprise looking for a cost-effective tool to manage a large number of human resources tasks in a Web-based, user-friendly tool. And with the ability to purchase support, add-ons, customizations, and even hosted services, OrangeHRM should appeal to any size business. OrangeHRM solves the often daunting task of managing all aspects of employees/staff and does so without the usual steep learning curve associated with many HRM tools.

### Key Features

#### Personal Information

- Manage the employee's personal information in a centralized location
- Manage employees contact, travel information, supervisors , job , pay grade, salary information
- Know your employees past work Experience, educational details, skills and other criteria which was pre-defined in the Admin module.
- View employee details in the employee list and search using different employee information.

#### Performance

- Simply create performance reviews using KPI's specific to each job title.
- Let employees scale their performance through their performance reviews.
- Allows employees to understand employer's expectations.

#### Leave Management

- Define leave types relevant to your organization.
- Displays information on leave entitlement, leave time, balance, history and paid time off.
- Define Days-off (staff holiday planning).
- Send auto e-mail notifications on leave statuses.

#### Time and Attendance

- Allows precise project information management
- Create timesheets to monitor the statuses of projects tasks relevant to each employee.
- Administration and management of your own and your subordinate's timesheets.
- Create timesheets weekly or monthly
- Time Reports can be generated for approved or all pending approval timesheets.

#### Employee Self-service

- Allow employees to log-in to the system and update their personal information independently.
- The ESS users will have limited access within the system as a security measure.
- An employee may view their leave summary to keep track of their leave entitlements, leave taken and leave carried forward.

#### Recruitment

- Archiving candidate/applicant database for future use.
- Assign hiring managers for job vacancies.
- Candidate/applicant history.

#### Cloudivision's Services

- OrangeHRM Installation
- Implementation of Orange HRM
- Customization based on your requirements
- Training/Workshop
- High Availability Hosting
- Annual Maintenance
- 24X7 Support
- User Manuals

#### Your Benefits

- Open source based such as mysql, php & reduces your total cost of ownership
- Web based and hence you can use it for all the centers across India and can monitor the data centrally
- Central server based and hence can reduce the total man power requirement across India or Globe
- Easily configurable and customizable by your IT team
- Used by 1000000 users all over the world

Cloudivision is a software company with specialization in open source software for Human Resources, Enterprise Resource Planning, CRM, Electronic Medical Records, Hospital Information System, Clinic Management System and Customer Relationship Management. Details [here](#)